

## PARKING ON NORTHEASTERN UNIVERSITY BOSTON CAMPUS

MasParc and Mobility, LLC (MasParc) is responsible for the operation of Northeastern University's parking system, including management of the permit system, parking enforcement, customer service, motorist assistance, event parking management, and parking facility maintenance (including major renovations). The parking system is comprised of approximately 3,000 spaces within 4 garages and 12 surface lots.

### **1<sup>st</sup> Day Parking for New Hires**

All newly hired employees are eligible to receive free parking on their Hire Date!

In order to receive free parking on your Hire Date, each new employee must park in the Columbus Garage (795 Columbus Avenue, Boston, MA 02120). Upon arrival at the garage, please take a ticket to enter and park in any non-reserved parking spaces. Once parked, please email a picture of your parking ticket to the MasParc Customer Service Office ([contact@masparc.com](mailto:contact@masparc.com)) with "1st Day Parking" in the subject line. The Customer Service Office will confirm your hire date. Once verified, the Customer Service Office will send a confirmation email and validate your parking ticket. When ready to leave the garage, please proceed to the exit and scan your parking ticket at the exit kiosk.

*Please note only one ticket may be validated per new hire. Also, additional fees may apply if your vehicle is parked overnight.*

### **Prorated Parking Permits for New Hires**

Any new hire eligible to purchase a parking permit is also eligible for prorated permit pricing after October 1<sup>st</sup>.

In order to receive prorated permit pricing, each new employee must email the MasParc Customer Service Office ([contact@masparc.com](mailto:contact@masparc.com)) within 30 days of their hire date. Once eligibility is confirmed, the Customer Service Office will provide you with a unique discount code and instructions on how to apply this discount code when purchasing your permit.

*Please Note, this unique discount code is only valid within 30 days of your hire date. Also, all discounts must be applied at the time of purchase. If your purchase confirmation does not reflect the prorated price, please email the MasParc Customer Service Office immediately.*

**Any questions regarding parking on campus, please reach out to our Customer Service Office at [contact@masparc.com](mailto:contact@masparc.com)!**

